

# **Summit Chase Members Tennis Association Proposed By-Laws and Articles**

## **Article 1 - Name:**

- A. The name of the organization shall be known as the "Summit Chase Tennis Association" (SCTA). The abbreviation of SCTA shall denote the Summit Chase Tennis Association.

## **Article II - Purpose:**

- A. This Association shall be a non-profit, voluntary organization whose purposes are:
  - a. To promote friendship and sociality in the membership through the Summit Chase Tennis program.
  - b. To enhance the enjoyment and participation of tennis for the membership and guests.
  - c. To advance knowledge and skill of the game of tennis.
  - d. To attract additional members to Summit Chase through tennis.
  - e. To encourage and promote youth tennis programs.

## **Article III - Membership:**

- A. General membership in the SCTA shall be open to all persons, eighteen (18) years and older, who are members of the Summit Chase Country Club who share an interest in the purpose of the Association.
- B. There shall be one type of membership in the Association: General.
- C. Each member in good standing shall have one (1) vote at meetings, elections and other proceedings of the Association. A member in good standing is one whose SCTA dues have been paid at the time of the vote.
- D. Membership dues shall be paid annually at a time established by the Board of Directors. The Board shall establish all dues for the Association. Only those whose dues are currently paid shall be members in good standing entitled to the privileges of the membership.
- E. The Association shall maintain a list of the current active members.

## **Article IV - Officers:**

- A. General - Officers of the Association shall be President, Vice President, Secretary, Treasurer and Past President. These officers shall also constitute part of the Board of Directors of the Association. The Past President is an advisory position only and has no vote. Vacancies in any officer position, except Past President, shall be filled by a vote of the majority of the members of the Board of Directors for the balance of the term as set forth below.
- B. Terms of Office
  - a. The term of the officers shall be two (2) years. All officers may succeed themselves based on a vote of the majority of the membership.
  - b. The officers of President, Vice President, Secretary and Treasurer shall stand for election in even numbered years, beginning in 2010.

C. Duties of Officers

- a. The President shall preside at all Board and Membership meetings of the Association and shall perform all duties assigned to him by the Board or association membership. The President, with the concurrence of the Board, shall solicit and appoint Association members to serve on various task forces and committees as deemed necessary to the functioning of the Association. He shall be authorized to sign checks of the Association.
- b. The Vice President shall assume the duties of the President in his absence and aid the President. The Vice President shall oversee the Membership/Public Relations Committee. He shall be authorized to sign checks of the Association.
- c. The Treasurer shall oversee the collection of dues, member records, funds of the Association and expenditures at the instruction of the Board, and perform all other duties assigned by the Board. The Treasurer shall make at least one (1) report yearly on membership and on the financial condition of the Association. He must be one of the officers who shall be authorized to sign checks of the Association.
- d. The Secretary shall oversee all of the pertinent records of the Association and perform all other duties assigned by the President and the Board. The Secretary shall make at least one (1) report yearly on the state of these responsibilities. He shall be authorized to sign checks of the Association.

**Article V - Committees:**

- A. There shall be four (4) standing committees: Social Committee, Competition Committee, Player Development Committee and Membership/Public Relations Committee. Any additional Ad Hoc Committees from the membership may be added by the Board of Directors to help carry out the purposes of the Association.
- B. Standing Committees
  - a. The Social Committee shall consist of a Chairperson and a number of members as determined by the chairperson with the approval of the Board.
    - i. The Social Committee's goal is to enhance the friendship of the members of the Association.
    - ii. The Social Committee will plan and implement events in conjunction with tennis activities and separate events that encourage members to get to know each other.
    - iii. The Social Committee will welcome new members of the Association and facilitate their meeting of other members.
    - iv. The Social Committee will be responsible for an annual banquet for the membership.

- b. The Competition Committee shall consist of a Chairperson and a number of members as determined by the chairperson with the approval of the Board.
  - i. The goal of the Competition Committee is to provide opportunities to play for players at all skill levels and ages.
  - ii. The Competition Committee will organize tournaments.
  - iii. The Competition Committee will promote teams and league participation.
  - iv. The Competition Committee will develop a ranking among the members based on skill and age groups.
  
- c. The Player Development Committee shall consist of a Chairperson, tennis pro and a number of members as determined by the chairperson with the approval of the Board.
  - i. The goal of the Player Development Committee is to provide opportunities for members to improve their tennis skills and knowledge of the game.
  - ii. The Player Development Committee will promote opportunities for all ages and skill levels.
  - iii. All committees will work together to attract and support new players to the Association.
  
- d. The Membership/Public Relations Committee shall consist of a Chairperson, the Vice President and a number of members as determined by the chairperson with approval of the Board.
  - i. The goal of the Membership/PR Committee is to increase the number of members in the Association.
  - ii. The Membership/PR Committee will promote the SCTA to the general membership of Summit Chase Country Club and to the surrounding neighborhoods and communities.
  - iii. The Membership/PR Committee shall develop an information package promoting SCTA to prospective new members.
  - iv. The membership/PR Committee shall welcome each new member and assist in involving them in the SCTA.

#### **Article VI - Elections:**

The membership shall elect officers and directors of the Association from its own ranks for officers prescribed by Article IV and Article VII at a membership meeting called for this purpose. A simple majority of members voting is sufficient to elect an officer for the following term of office.

#### **Article VII - Board of Directors:**

- A. The Board of Directors shall be responsible for the governing of the Association and shall be elected by the membership. The Board of Directors shall be comprised of seven (7) additional members other than the officers, two of which shall be Don Britt and John Heitkam. These nine (9) positions

shall stand for election in even numbered years beginning in 2010. The term of the Board shall be two (2) years.

- B. Meetings - The Board shall meet as necessary at the call of the President at a time and place deemed convenient to the members of the Board. Meetings shall be conducted in accordance with "Robert's Rules of Order".
- C. Quorum - A quorum of the Board must be present for taking official actions. A quorum of the Board shall consist of a simple majority.
- D. The Board shall have the authority to fix the dues for the Association as well as any special fees for activities and prizes for periodic events.
- E. The Board shall have the authority to establish Ad Hoc Committees.

### **Article VIII - Membership Meetings:**

The Association shall have at least one (1) membership meeting each year for the purpose of the election of officers and/or to conduct other business as determined by the Board. Notification of this meeting shall be made to all members through the club website or the Associations' website in a timely manner at least one month prior to the meeting date. A quorum is required for the conduct of official business of the Association, including the election of officers. A quorum shall consist of a simple majority. Meeting will be conducted in accordance with "Robert's Rules of Order".

### **Article IX - Amendments:**

The Board, by a three-fourths (3/4) vote, shall have the authority to amend these By-Laws. Any member of the Association may propose amendments to these By-Laws. The Board shall consider such proposals. If the Board determines not to amend the By-Laws, the person proposing the amendment shall be notified of the Board's decision. The amendment can be presented to the membership if a petition is submitted to the Board and signed by at least fifteen (15) members of the Association. The Board shall then introduce the proposed amendment for consideration at a special called meeting within one (1) month. Any such proposal must be approved by a majority of the members present at the meeting to amend the By-Laws.

### **Article X - Miscellaneous:**

In the event of dissolution, all of the remaining assets and property of the Association shall, after necessary expenses thereof are paid, be expended in the form of a social event for the members in good standing or to a charity qualifying under the standards of the United States Internal Revenue Code, such distribution at the discretion of the Board of Directors.